



Andrea Garcia <agarcia@norridge80.net>

FOIA Request - Norridge School District No. 80 [Ref: Marlene McIntosh]

Mercer Holloway <merc@databranchus.com>

Wed, Jul 8, 2026 at 7:15 PM

Reply-To: merc@databranchus.com

To: "agarcia@norridge80.net" <agarcia@norridge80.net>

Cc: "marlene.mcintosh@thedatabranch.com" <marlene.mcintosh@thedatabranch.com>

Dear Records Custodian,

The Data Branch is submitting a public records request for records pertaining to vendor procurement and purchasing activity.

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

Scope of Request:

All products from: Centegix, Raptor Technologies, Singlewire, Boxlight, Quicklert, Vivi, Audio Enhancement, CareHawk, Valcom.

We aim to find records from 2022 to now that would reflect the pricing structure of any engagement with the above vendors. This may include subscription or licensing terms, implementation fees, and/or per-unit costs.

Specifically, we are seeking:

- Contracts, service agreements, or order forms
- Purchase orders tied to the listed vendors
- RFP or solicitation documents
- Task orders issued against cooperative purchasing agreements

We are flexible on format and can accept records in whichever way your office already keeps them, such as:

- Spreadsheet exports (preferred)
- PDF or Word documents
- Standard ERP or finance system reports
- Any existing summary-level purchasing records your office already maintains

Where portions of the requested records may be withheld under an applicable exemption, we ask that all reasonably segregable non-exempt portions still be produced.

This request is being made for commercial purposes. We are committed to complying with any applicable procedures Norridge School District No. 80 follows for public records requests, and we are happy to refine or scope down the request if that would make fulfillment more manageable.

Records can be sent to my colleague Marlene McIntosh, who manages record intake for The Data Branch, at the following:

Email: marlene.mcintosh@thedatabranch.com

Phone: (302) 585-3132

Address: [1111B S Governors Ave STE 21033, Dover, DE 19904](#)

We appreciate your help and look forward to a prompt response. If this request belongs with another agency or department, please forward it to the appropriate custodian or let us know. Thank you for your cooperation.

Best regards,

Mercer Holloway

The Data Branch